

25th April 2025

Dear Families

Important Notice: Supervision of Children Before and After School

We have recently observed that some children are being left unaccompanied at school before our gates open at 8:25am. Please be reminded that it is your responsibility to supervise your children until they enter the school gates. Unfortunately, we are unable to provide staff for supervision before this time.

If your child arrives at school before 8:25am without a responsible adult, they will be taken into Breakfast Club and the associated charge will be applied to your MCAS account. This measure is to ensure the safety of all of our children.

Similarly, at the end of the school day, children should be collected by 3:00pm unless they are attending an extra-curricular club or have been booked into After School Club. If you anticipate being unavoidably late to collect your child, please inform us as soon as possible. We understand that delays can happen, but it can be distressing for a child to be left alone, even for a short time, after other children have been collected. They may become anxious, thinking they have been forgotten or that something has happened to the person collecting them.

If there is a change in collection arrangements, please inform the school office or your child's class teacher. Children are not allowed to leave unless accompanied by a known adult. For children in Years 5 and 6, we have a permission form that you can complete if you are comfortable with your child leaving school unaccompanied at the end of a normal school day. Separate permission is required for children attending extra-curricular clubs or after-school events.

If your child has not been collected on time and we have not been informed of a valid reason, we will have no option but to request a place for them in After School Club and the charge will be added to your MCAS account. If your child has not been collected by 3:30pm and no contact has been made, we will contact social services for their assistance.

Thank you for your understanding,

Steve Bone

Head Teacher



Warberry C of E Academy
Cedars Road, Torquay
Devon, TQ1 1SB
T: 01803 292642 **E:** warberry@lapsw.org
W: warberry-lap.co.uk



FLOURISHING FUTURES